Educational Dispositions

Instructions to Instructors

Beginning on the next page you will find the Educational Dispositions form developed and approved by the UITE.

Please include the Educational Dispositions form on your syllabus each semester you teach.

Please review the form with students at the beginning of the semester so students know and understand appropriate behavior in the UITE classes. Help students understand that these educational dispositions were designed to reflect the professional behavior expected of students who plan to become teachers.

The form is to be used only when you have a problem with a student that needs attending. You do not have to fill out a form for each student.

We see this process as a collaborative one between the instructor and student. When a concern occurs, the first thing the instructor should do is talk to the student and work together to resolve the concern.

If the concern is not resolved, the next step is to meet with the student to develop an Action Plan using the steps below. An additional faculty member from any of the Departments in the College should be part of this meeting.

Prior to the meeting, the instructor and faculty member should develop appropriate conference questions that they plan to ask the student.

Collaboratively, the faculty member, instructor and student should together construct an Action Plan to resolve the problem.

The Action Plan will include:

1) Specific steps the student will take
2) Timetable
3) How progress will be monitored
4) Final outcome

Once the Action Plan is completed, the instructor is responsible for placing the Action Plan in the student’s file.
Educational Dispositions
Action Plan

Name of Student: ____________________________________________

Course Number and Title: ________________________________

Instructor: _______________________________________________

A. Identify and describe Dispositions and Associated Indicators that are a problem:

1) Exhibits professionalism

2) Demonstrates Effective Oral and Written Communication Skills

3) Respects and Values Diversity

4) Collaborates Effectively

5) Is a Self-Directed Learner
B. Name the specific steps the student will take to address the problem:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

C. Delineate the timeline for when the problem is expected to be resolved:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

D. Tell how the instructor will monitor students’ progress:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

E. Final outcome:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
F. How the student can appeal:

If a student wishes to appeal an instructor’s Educational Dispositions Action Plan, that student can submit a written appeal to the Faculty Advisory Committee on Teacher Education (FACTE). This Committee consists of representatives from each of the four Departments in the College of Education as well as a representative from the Urban Institute of Teacher Education (UI TE) and a community educator.

A student wishing to appeal an Educational Dispositions document should write a letter addressed to the FACTE Committee within 10 days of receipt of the Action Plan. The student should describe the issue or problem and the reasons for why the student is appealing.

The FACTE Committee will meet with the instructor and the student and review all relevant documents. Thereafter, the Committee will submit a written final report to both the instructor and the student.